

# Dartmoor Forest Parish Council



Parish Clerk: Jackie Bennetts

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21 August 2024

Dear Councillor,

You are duly summonsed to attend the Parish Council Meeting to be held at **19:00** on Tuesday 27<sup>th</sup> August 2024, at Princetown Community Centre.

*Jackie Bennetts*

Jackie Bennetts - Clerk to Dartmoor Forest Parish Council

Cllr Williams will chair the meeting

## Parish Council Meeting Agenda

1. **Guest Speaker- Governor Steven Mead - HMP Dartmoor** – to give an update on the current situation regarding the prison.
2. **Apologies** –
3. **Declarations of interest** -
4. **Acceptance of minutes** - As previously circulated for meetings on 25<sup>th</sup> June and 23<sup>rd</sup> July 2024.
5. **Urgent decisions since last meeting** – none
6. **Co-option of Councillors to fill vacancy in Princetown Ward**- Candidates to make short statement to Council regarding why they want to be a Councillor. Council will then vote for candidates to fill vacancy.
7. **Governance Review** – Update on progress to date
  - i. [Princetown CCTV Policy](#) – CCTV working group (draft policy circulated prior to meeting)
  - ii. [Princetown CCTV Data Protection Impact Assessment](#) – CCTV working group
  - iii. [Community Engagement Policy](#) - Cllr Easton and Cllr Hazel Williams - *to be held over to future meeting*
  - iv. [Publication Scheme](#) - Clerk – to be held over to future meeting
  - v. [Privacy](#) - Clerk – to be held over to future meeting
8. **Postbridge Cemetery** – Council to discuss and agree on action to be taken to prevent further damage to the boundary walls, by the large trees growing very close to/against the wall. Site visit took place on 21<sup>st</sup> August so Cllrs are familiar with the situation.
9. **Updates:** On various ongoing projects
  - a) **LOVE (Love Our Village Enthusiasts) Project** – Cllr Hazel Williams to update on progress.
  - b) **Tidy Princetown Sessions** – Cllr Mark Williams to update on the last session and plans for future sessions – next one 1<sup>st</sup> September. Cllr Hazel Williams has been approached by a resident who is qualified to supervise the spraying of weeds. Council to discuss and agree on action to tackle weeds in the village centre initially.
  - c) **Community Garden - The Plot** - Cllr Hazel Williams to update on the project. Council to discuss and agree how produce grown should be distributed/made available to villages.

- d) **Council e-mail addresses** – Clerk to cease using Cllrs personal e-mail address in the next month.
- 10. Play Park – Inspections and Action Plan.** Cllr Williams to report on inspections in August, and update on action plan. Funding sources to be identified to replace the older equipment which is coming to end of its life.
- 11. DNPA – Dartmoor Dynamic Landscapes funding bid.** Council to discuss and agree whether to write letter of support.
- 12. 1<sup>st</sup> PUBLIC SESSION** - Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration.
- 13. Parking Issues** – no issues raised at time of publishing the agenda
- 14. Residents’ issues or concerns** – no issues raised at time of publishing the agenda
- 15. Planning** – Council to consider and agree on response in relation to the applications listed below.  
[0028/24](#) - Land At Lakehead Hill, PL20 6TW – amendments to application previously discussed and recommended for approval at Feb 2024 meeting.
- 16. BT Phone Box adoption:Tavistock Road, Princetown** – Council to discuss and decide whether to adopt the phone box when BT disconnect the phone.
- 17. Council Equipment: Repair of Mower and Replacement of Brushcutter** – Council to consider options for replacement of brushcutter which is deemed beyond economic repair, and plan to replace mower in the future to avoid increasing maintenance and servicing costs.
- 18. Financial management** - see Financial Report for details
- 19. Updates on correspondence/ actions from previous meetings**  
See ‘Briefing Notes’ for updates regarding ongoing matters being dealt with not covered already.
- a) CCTV footage requests and actions taken
  - b) Public Toilets, Princetown – complaints received
  - c) Claremont House – update
  - d) Mobile Boost Scheme - information
  - e) Duchy of Cornwall – Contracting out Lengthsman for grass cutting
  - f) Double Yellow Lines, Princetown - update
- 20. Reports from Committees, Sub Groups and Special Interests:**
- 21. 2<sup>nd</sup> PUBLIC SESSION** - Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
- 22. Exchange of information** – Around the table discussion for any matters to be shared for information or to request they are put on agenda for next meeting
- 23. Date of next meeting** - 1930 on Tuesday 24<sup>th</sup> September 2024  
Postbridge Village Hall