

## Agenda Item - Financial Management Jan 2025

### Payments to be approved this month:

Ref	Payee & Details	Amount
1847	Princetown Community Centre- Room Hire Jan - June 2025 Inv 1030	£ 120.00
1848	David Cole - Lengthsman Pay	£ 528.00
1849	David Cole - Lengthsman expenses	£ 20.00
1850	Jackie Bennetts - Clerks pay January	£ 565.00
1851	Jackie Bennetts - Clerks Expenses - office at home annual payment	£ 30.00
1852	Jake Cook - Litter Picker fee January	£ 46.00
1853	CastleCCTV INV 1121 Service and Annual Support	£ 264.00
1854	Hazel Williams - reimbursing LOVE and The Plot	£ 32.35

Total £ 1,605.35

### Bank Reconciliation:

The monthly bank reconciliation has been completed and is correct. Access to internet banking allows Clerk to check between statements. Monthly report is therefore correct to 22/01/2025

Significant Changes: none

Outstanding Income: none

Invoices to be issued: none

Outstanding Payments/Liabilities: none

Risks: none

VAT to be Claimed: 2024-25: £ 914.25 to date

**Lengthsman:** David Cole reported he has worked 54 hours on Parish in January (to 20<sup>th</sup>).

Total hours worked 2024/25 to end Nov = 335 out of 480.

Balance of hours is 145 remaining to end March 2025. (Works out 72.5 hours p/m)

David has been paid his DFPC 40 hours in December.

He has also worked 3.5 hours this month on contracting work

David has worked a total of 94.5 Contracting hours in 2024/5. He has been paid for 60 hours to date.

### LOVE Project:

Income: £600 made up of £100 WDBC grant, £100 match funded from DFPC, plus £400 sponsorship.

Expenditure to date: £383.60 ex vat (£57.16 vat to be reclaimed).

Balance £216.40

### The Plot-Community Garden Project:

Income: Received donation £250.00 from Princetown Charity Shop.

Expenditure: £12.45

Balance £237.55

Vision Zero South West Road Safety Partnership Grant: Carried forward from 2022/3 £742.96 to be spent on improved signage on the B3212. VAT 2022/23 claimed back £566.95 is ringfenced to VZSW, road safety initiatives. Total available £ 1310 held in Allocated Reserves.

Funding Applications or Opportunities:

Applications will be progressed when suitable funding streams are identified for the projects below.

- a. Replacement of Play Equipment in Play Park
- b. Picnic benches for Play Park
- c. Replacement of Defibs
- d. Bench seats and a 'chat bench' in Princetown village centre.
- e. Better footpath signposting before Station Cottages.



# Dartmoor Forest Parish Council



Parish Clerk: Miss Jackie Bennetts  
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Email: [clerk@dartmoorforestparishcouncil.gov.uk](mailto:clerk@dartmoorforestparishcouncil.gov.uk) Website: [www.dartmoorforestparishcouncil.gov.uk](http://www.dartmoorforestparishcouncil.gov.uk)

Allen Lewis  
Ocean City Youth  
By e-mail to redrum347@hotmail.com

28 January 2025

Dear Allen

Subject – Invoice 15/24 Grass Cutting Princetown Football Field

Thank you for asking Dartmoor Forest Parish Council to cut the football field. As a valuable local community organisation, we have restricted our charges to the absolute minimum to recover our variable costs only. These are the Parish Groundsman's time and the cost of the petrol.

Parish Groundsman 4 hours labour: £13.20 x 4 = £52.80  
Petrol (based on average consumption): £ 7.51

Invoice 15/24

To cut grass on Princetown Football Field	17/01	£60.31
	<b>TOTAL</b>	<b>£ 60.31</b>

Payment Details:

Bank:	Lloyds Bank Fore Street Okehampton
Account Holder:	Dartmoor Forest Parish Council
Sort Code:	30-96-23
Account Number:	00741473
Payment:	Within 30 days

Yours sincerely

A handwritten signature in cursive script that reads 'Jackie Bennetts'.

Jackie Bennetts  
Clerk to Dartmoor Forest Parish Council