Agenda Item - Financial Management Jan 2025

Payments to be approved this month:

Ref	Payee & Details	Amount	
1847	Princetown Community Centre- Room Hire Jan - June 2025 Inv 1030	£	120.00
1848	David Cole - Lengthsman Pay	£	528.00
1849	David Cole - Lengthsman expenses	£	20.00
1850	Jackie Bennetts - Clerks pay January	£	565.00
1851	Jackie Bennetts - Clerks Expenses - office at home annual payment	£	30.00
1852	Jake Cook - Litter Picker fee January	£	46.00
1853	CastleCCTV INV 1121 Service and Annual Support	£	264.00
1854	Hazel Williams - reimbursing LOVE and The Plot	£	32.35

Total £ 1,605.35

Bank Reconciliation:

The monthly bank reconciliation has been completed and is correct. Access to internet banking allows Clerk to check between statements. Monthly report is therefore correct to 22/01/2025

<u>Significant Changes</u>: none <u>Outstanding Income</u>: none <u>Invoices to be issued</u>: none

Outstanding Payments/Liabilities: none

Risks: none

VAT to be Claimed: 2024-25: £ 914.25 to date

Lengthsman: David Cole reported he has worked 54 hours on Parish in January (to 20th).

Total hours worked 2024/25 to end Nov = 335 out of 480.

Balance of hours is 145 remaining to end March 2025. (Works out 72.5 hours p/m)

David has been paid his DFPC 40 hours in December.

He has also worked 3.5 hours this month on contracting work

David has worked a total of 94.5 Contracting hours in 2024/5. He has been paid for 60 hours to date.

LOVE Project:

Income: £600 made up of £100 WDBC grant, £100 match funded from DFPC, plus £400 sponsorship.

Expenditure to date: £383.60 ex vat (£57.16 vat to be reclaimed).

Balance £216.40

The Plot-Community Garden Project:

Income: Received donation £250.00 from Princetown Charity Shop.

Expenditure: £12.45 Balance £237.55 <u>Vision Zero South West Road Safety Partnership Grant</u>: Carried forward from 2022/3 £742.96 to be spent on improved signage on the B3212. VAT 2022/23 claimed back £566.95 is ringfenced to VZSW, road safety initiatives. Total available £ 1310 held in Allocated Reserves.

Funding Applications or Opportunities:

Applications will be progressed when suitable funding streams are identified for the projects below.

- a. Replacement of Play Equipment in Play Park
- b. Picnic benches for Play Park
- c. Replacement of Defibs
- d. Bench seats and a 'chat bench' in Princetown village centre.
- e. Better footpath signposting before Station Cottages.

Report of Accounts:

End of Month Repo				2025					
Report of Accounts	To Date	Forecast to year end	Expenditure (ex	(VAT)	Budget 2024/25	Expenditure To Date (ex vat)	Forecast to end March	and of	
Brought Forward 1/4/24	£ 31,859.44		Litter Picking		£ 602.00	£ 503.29	£ 604.95	£ (2.95)	
Income			Lengthsman		£ 7,102.00	£ 5,280.00	£ 7,873.80	£ (771.80)	
Precept	£ 18,535.00	£18,535.00	Grasscutting		£ 700.00	· · · · · · · · · · · · · · · · · · ·	£ 322.03	£ 377.97	
Grass Cutting & Lengthsman	£ 3,112.27	£ 3,672.00	Dog Bins		£ 393.00	£ 318.24	£ 381.88	£ 11.12	
VAT reclaim 2023/24	£ 930.59	£ 1,844.84	Play Area		£ 1,925.00	£ 771.83	£ 5,674.18	£ (3,749.18)	
Other	£ 4,560.00	£ 4,560.00	Running Costs		£ 890.00	£ 1,002.57	£ 1,181.84	£ (291.84)	
The Plot	£ 250.00	£ 250.00	Cemetery			£ 558.36	£ 110.06	£ (110.06)	
LOVE Project	£ 500.00	£ 500.00	Improve & Repa	air	£ 450.00	£ 740.25	£ 1,428.30	£ (978.30)	
Total	£27,887.86	£29,361.84	VZSW Project	(reserves £130	£ -	£ -	£ -	£ -	
			Tools & equipm	ent	£ -	£ -	£ -	£ -	
			Donations with		£ 150.00	£ -	£ 75.00	£ 75.00	
Bank Reconciliation	To Date	Savings Acc.	Section 137		£ 100.00	£ 29.49	£ 104.49	£ (4.49)	
Cash in Bank as on 21/01/2025	£30, 169.61	Cavingo 7100.	Tidy Princetown	1	2 100.00	£ -	£ -	£ -	
Savings Account as at 1/01/25	,,	£10,284.73	LOVE Project		£ 500.00		£ 440.76	£ 59.24	
Plus Outstanding Income	£0.00	2.5,251.75	The Plot		1 300.00	1 3 333.30	110.70		
Less Outstanding Cheques	£0.00		Fees		£ 1,005.00	£ 1,214.50	£ 1,312.03	£ (307.03)	
Less spend this month	£1,605.35		Admin Costs		£ 1,292.00	£ 1,035.21	£ 1,089.77	£ 202.23	
Balance carried forward	£38.848.99		Clerk's Pay		£ 6,145.00	£ 5,183.00	£ 6,351.00	£ (206.00)	
	,		Training		£ 135.00	£ 45.00	£ 135.00	£ -	
			Reserve Transfe	er 2023/24	£ 1,413.76		£ 1,073.46	£ 340.30	
			VAT RECLAIM	01 2020/21	2 1,110.10	2 1,070.10	2 1,070.10	2 010.00	
			Total		£22,802.76	£ 19,898.31	£ 28,158.55	£ (5,355.79)	
Assessed Designed Designed in the second	T- D-4-	T- V F1	Neces						
Annual Budget Reconcilliation		To Year End	Notes	tion correct co		24/04/2025			
Brought Forward 1/4/24	£31,859.44	£31,859.44	Bank reconcilia	tion correct as	OT	21/01/2025			
Total Income	£27,887.86	£29,361.84	A arroad Ermana	litura Camiad fa	an and from 20	22/24			
Total Expenditure (ex VAT) Allocated Reserves	£19,898.31	£22,802.76	Agreed Expenditure Carried forward from 2023/24 Mower service and new Stimmer £70			£700.00			
	£12,905.01	£11,097.89			ier	£700.00 £280.00			
General Reserve 1/4/24	£18,954.43	£20,761.55	Additional Dog	waste biii		1,200.00			
Balance carried forward	£7,989.55	£6,559.08	VAT to be recla	aimed for 2024	1-25	£914.25			
Reserves Held by the Parish Cou	ıncil								
Allocated:	Start of Year	Transfer In	Transfers Out	Balance					
Skate Park	£500.00			£500.00					
Speed Reduction & Animal Safety	£1,336.45			£1,336.45					
Contested Election	£2,500.00			£2,500.00					
Grass cutting equipment	£5,000.00			£5,000.00					
VZSW (vat reclaim & underspend)	£1,309.00			£1,309.00					
Playpark repairs	,	433.76		£433.76					
Mower Service & Strimmer replace	ment	£700.00	£669.42	£30.58					
Dog Waste Bin		£280.00	£291.90	-£11.90					
David Cole - additional hours 2023/	/4	£745.80	£745.80	£0.00					
LOVE Project		£100.00	£100.00	£0.00					
,	£10,645.45		£1,807.12	£11,097.89					
Unallocated:	,		,	,					
General Reserve at start of year	£18,954.43	Expect	ted at end of year	£20,761.55					
Assets Held by the Parish Counc	<u>il</u>				Total	£101,853.58			
Playground Equipment	£63,486		Tools and Othe	r Equipment		£6,613			
Community Assets	£19,754		Miscellaneous			£602			
Information Systems Equipment	£843		CCTV System			£4,275			
VZSW Grant Resources	£6,280		_						

Dartmoor Forest Parish Council



Parish Clerk: Miss Jackie Bennetts Applegarth, Walkhampton, Yelverton, PI20 6JP Telephone: 01822 859104

Email: clerk@dartmoorforestparishcouncil.gov.uk Website: www.dartmoorforestparishcouncil.gov.uk

Allen Lewis Ocean City Youth By e-mail to redrum347@hotmail.com

28 January 2025

Dear Allen

Subject - Invoice 15/24 Grass Cutting Princetown Football Field

Thank you for asking Dartmoor Forest Parish Council to cut the football field. As a valuable local community organisation, we have restricted our charges to the absolute minimum to recover our variable costs only. These are the Parish Groundsman's time and the cost of the petrol.

Parish Groundsman 4 hours labour: £13.20 x 4 = £52.80 Petrol (based on average consumption): £ 7.51

Invoice 15/24

To cut grass on Princetown Football Field 17/01 £60.31

TOTAL £ 60.31

Payment Details:

Bank:	Lloyds Bank				
	Fore Street Okehampton				
Account Holder:	Dartmoor Forest Parish Council				
Sort Code:	30-96-23				
Account Number:	00741473				
Payment:	Within 30 days				

Yours sincerely

Jackie Bennett

Jackie Bennetts

Clerk to Dartmoor Forest Parish Council