

# Dartmoor Forest Parish Council



Parish Clerk: Jackie Bennetts

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19 February 2025

Dear Councillor,

You are duly summonsed to attend the Parish Council Meeting to be held at **19:30** on Tuesday 25<sup>th</sup> February 2025, at Princetown Community Centre.

*Jackie Bennetts*

Jackie Bennetts - Clerk to Dartmoor Forest Parish Council

Cllr Williams will chair the meeting

## Parish Council Meeting Agenda

1. **Apologies –**
2. **Declarations of interest -**
3. **Acceptance of minutes -** As previously circulated for meeting 28<sup>th</sup> January 2025.
4. **Urgent decisions since last meeting – none**
5. **Co-option of Councillor to fill vacancy in Princetown Ward**
6. **Governance Review –** Council to approve and decide whether to adopt documents as circulated prior to meeting
  - a) CCTV Data Protection Impact Assessment – CCTV Working Group
  - b) Play Park Inspections Procedure – Cllr M Williams & Cllr Grover
  - c) Community Engagement Policy – Cllr H Williams & Cllr Easton
7. **DNPA Visitor Centre –** Update on the current situation, and actions taken to date. Council to discuss and agree any further actions to be taken ensure Visitor Centre is retained within Princetown.
8. **Devon & Somerset Fire & Rescue, Princetown - 4x4 Vehicle -** Update on situation following Simon Wallace (DSFRS), attendance at last meeting and as raised at December meeting by resident.
9. **Princetown Youth Club –** Update from Cllr Byrom on the situation following her announcement at last meeting of the lack of funding and risk of closure.
10. **Parking Issues –** no issues raised at time of publishing the agenda
11. **Residents' issues or concerns -** no issues raised at time of publishing the agenda
12. **1<sup>st</sup> PUBLIC SESSION -** Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration.
13. **Planning –** none at time of publishing agenda.
14. **The Plot –** ASDA Funding application requires Council to have a Safeguarding Policy – Council to consider draft policy as circulated prior to the meeting, and decide whether to adopt it.
15. **Play Park –** Update on Inspections, Action Plan and Funding Application.

- 16. Litter Picker** – Following the resignation of Jake Cook, leaving end February, Council to discuss and agree on actions to cover the role going forwards.
- 17. Financial management** - see Financial Report for details
  - a) Payments to be approved
- 18. Updates on correspondence/ actions from previous meetings**

See 'Briefing Notes' for updates regarding ongoing matters being dealt with not covered already.

  - a) Two Bridges Hotel – illuminated sign
  - b) Adoption of BT phone box – Princetown
  - c) DoE Groups –
- 19. Reports and Updates from Committees, Sub Groups and Special Interests:** See 'Briefing Notes' for updates on issues listed below
  - a) LOVE (Love Our Village Enthusiasts) Project – Cllr Hazel Williams
  - b) Tidy Princetown Sessions – Cllr Mark Williams
  - c) The Plot - Community Garden - Cllr Hazel Williams
  - d) CCTV System Check & any requests – CCTV Working Group
  - e) Speedwatch - Cllr Gregg Manning
  - f) Defibs – Cllrs Geen and Greatrex
  - g) Primary School and PTA – Cllr Byrom
  - h) Youth Club – Cllr Byrom
- 20. 2<sup>nd</sup> PUBLIC SESSION** - Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
- 21. Exchange of information** – Around the table discussion for any matters to be shared for information or to request they are put on agenda for next meeting
- 22. Date of next meeting** - 1930 on Tuesday 25<sup>th</sup> February 2025  
Princetown Community Centre

## **Part 2.**

### **23. Staff Appraisals**